

Meeting: INCA AGM
Date: Thursday 13 July 2017
Time: 2:00pm
Location: Manchester School of Architecture, Manchester, M15 6BG
Chairman: Mitch Gee
Paper: Minutes



Attendees

Mitch	Gee	Chairman	Luke	Joyner	Joyner Group
David	Smith	A.C. Whyte & Co	Mark	Swift	Joyner Group
Maureen	Stevenson	A.C. Whyte & Co	Andy	Derry	Kingspan Insulation
Mark	Weaver	Alsecco UK	Nigel	Parfitt	Mears
Rob	Hardes	Brett	Steve	Wharton	Mears
Chris	Glinn	Concrete Repairs (CRL)	Matthew	Baines	Parex
Steve	Baker	Complete Rendering	Matthew	Gilliland	PPG
Taryn	Davies	Dryvit UK	Andy	Fletcher	SPSenvirowall
Simon	Haber	E.ON Energy Installation	Kevin	Mangan	SPSenvirowall
James	Mulcahy	E.ON Energy Installation	Paul	Winwood	SPSenvirowall
Richard	Bowhay	EJOT UK	Kevin	Davies	Sto
Mark	Newell	EJOT UK	Geoff	Thomas	VolkerLaser
Richard	Martin	Fischer Fixings (UK)			
Terry	Evans	InstaGroup	Adrian	Bond	QANW
Phillip	Mattatia	Insuletics	Jonah	Anthony	Secretariat
Gerard	McErlean	Insuletics	Ben	Edmondson	Technical Consultant

Apologies

Jennifer	Phin	A.C. Whyte & Co	Vincent	O'Malley	Renocon t/a Mulalley
Stephen	Avery	AFS (Scotland)	Tim	Deathridge	Sto
George	Batters	Ailsa Building Contractors	Richard	Lockwood	Rawlplug
Ian	Hooper	C&P Plastering Contractors	Rachel	Hill	Wemico
Rob	Newell	Joyner Group			

1. Notice

The notice of the AGM was taken as read.

2. Apologies

It was noted that the apologies that had been received would be recorded in the minutes.

3. Minutes of the AGM held on 14 July 2016 and Matters Arising

Following a proposal from the Chairman, which was seconded by Mark Weaver (Alsecco UK), the minutes of the AGM held on 14 July 2016 were unanimously approved by INCA members and signed by the Chairman.

There were no matters arising.

4. Financial Statements for the year ended 31 March 2017

INCA members were directed to the financial statements, including the income and expenditure account and balance sheet, for the year ended 31 March 2017.

The accounts showed a deficit of £26,337. This was due to a reduction in membership and a loss on the INCA Awards Dinner. It was the first time under the current Secretariat that the accounts had shown a loss and it would be funded with reserves which now stood at £109,497.

The Board was currently reviewing the budget for 2017/18, alongside the vision and strategy for the year, which would take into account how best to manage INCA given the challenges currently facing the industry, particularly since the Grenfell Tower fire. This could include a new structure with an Executive Chairman from industry supported by a Secretariat service from Build UK and this was broadly supported by members.

The Chairman proposed that the financial statements for the year ended 31 March 2017 be received. This was seconded by Mark Weaver (Alsecco UK) and unanimously supported by INCA members.

5. Election of Board of Management for Ensuing Year

It was noted that, in accordance with the INCA Articles of Association, the Board of Management comprised the Chairman, Vice Chairman, and eight Directors made up of three Contractors, three System Designers and two Associates.

The Chairman confirmed that the following nominations had been received in advance of the meeting:

Chairman	Mitch Gee	SPSenviowall	System Designer
Vice-Chairman	Jennifer Phin	A. C. Whyte & Co	Contractor
Directors	Colin Webster	Perfect Render Solutions	Contractor
	Mark Weaver	Alsecco	System Designer
	Tim Deathridge	Sto	System Designer
	Rob Hardes	Brett Specialised Aggregates	Associate
	Richard Bromwich	Kingspan Insulation Limited	Associate

This meant that there were vacancies for one System Designer and two Contractors on the Board and Taryn Davies (Dryvit) put herself forward for the System Designer vacancy.

The Chairman formally proposed that the nominations, including Taryn, be elected en-bloc for 2017/18. This was seconded by Luke Joyner (Joyner Group) and unanimously supported by INCA members.

INCA would look to fill the two remaining Contractor vacancies to ensure the Board was at full strength at this critical time for the sector and anyone that was interested in getting involved should speak to the Secretariat.

Secretary's Note *Following the AGM, Colin Webster resigned from the Board after leaving his position at Perfect Render Solutions.*

6. Any Other Business

As there was no other business, the Chairman closed the AGM by thanking INCA members for their attendance and continued support of INCA.